



St Joseph's Catholic Primary School

Governing Body Committees and Roles

The Committees, delegated responsibilities and composition as described below are agreed by the Full Governing Body. The chair and members of committees are elected at the first Full Governing Body meeting of the academic year.

Learning and Teaching

- To ensure that Catholic ethos is preserved and enhanced during the committee's deliberations
- To review the development and implementation of curriculum-related policies
- To review the development and implementation of the appropriate areas of the school development plan, in particular with regard to raising standards
- To review educational targets
- To monitor educational outcomes
- To monitor the provision of support to pupils with special educational needs and other vulnerable children
- To report and make recommendations to the Full Governing Body
- To monitor data in depth, including nationally produced data on pupils' progress

At least three members to meet formally once per term.

Resources

- To ensure that the Catholic ethos is preserved and enhanced during the committee's deliberations
- To ensure that policies and practices which meet requirements for the Financial Management Standard in Schools are fulfilled.
- To monitor the implementation of the Health & Safety Policy
- To review priorities for and monitor the implementation of premises maintenance and development
- To review the school's expenditure
- To review the school's budget
- To review the development and implementation of the appropriate areas of the school development plan
- To report and make recommendations to the Full Governing Body

At least three members to meet formally once per term and as required.

Performance Management & Pay

- To exercise the governor role in the Performance Management Policy

At least two members, one of whom must be a Foundation Governor (two, if there are three members).

Admissions

- To exercise the Admissions Policy
- To represent the Governing Body at any Admissions Appeal Panel – this should not be the Head

At least three members required, one of whom must be the Head, and recommended to include the Chair of the Governing Body and the local Parish Priest.

Staff

- To exercise Grievance and Discipline procedures (in line with local authority guidance)
- To exercise dismissal (including redundancy) procedures (in line with legal obligations)

Three members are required, which cannot include the Head.

Staff Appeal

- To exercise the appeal components of Grievance and Discipline procedures (in line with local authority guidance)
- To exercise dismissal appeal procedures (in line with legal obligations)

Three members required, which are different from the Staff Committee and cannot include the Head.

Pupil Discipline

- To review, when required by legislation, a pupil exclusion decision made by the Head

Three members are required, which cannot include the Head.

It is helpful for governors to have an appreciation of the spectrum of school issues. Governors are therefore encouraged to take part in more than one of the committees that meet most regularly (Learning & Teaching, and Resources). It must be stressed that particular expertise is not required to

take part in a committee and it is expected that the Head will be present at all meetings (except where indicated) to provide advice.

Agreed by the Full Governing Body September 2025

Review Dates September 2026