

St Joseph's School Governing Body



Committees and Roles

The Committees, delegated responsibilities and composition as described below are **agreed by the Full Governing Body**.

The chair and members of committees are elected at the first Full Governing Body meeting of the academic year.

Curriculum & Pupils

- To ensure that Catholic ethos is preserved and enhanced during the committee's deliberations
- To review the development and implementation of curriculum-related policies
- To review the development and implementation of the appropriate areas of the school development plan, in particular with regard to raising standards
- To review educational targets
- To monitor educational outcomes
- To monitor the provision of support to pupils with special educational needs and other vulnerable children
- To report and make recommendations to the full governing body
- **At least three members to meet formally once per term**

Resources

- To ensure that Catholic ethos is preserved and enhanced during the committee's deliberations
- To ensure that policies and practices which meet requirements for the Financial Management Standard in Schools are fulfilled
- To monitor the implementation of the Health and Safety policy
- To review priorities for and monitor the implementation of premises maintenance and development
- To review the school's expenditure
- To review the school's budget
- To review the development and implementation of the appropriate areas of the school development plan
- To report and make recommendations to the full governing body
- **At least three members to meet formally once per term and as required**

Performance Management and Pay

- To exercise the governor role in the Performance Management Policy
- At least two members one of whom must be a Foundation Governor (two, if there are three members)

Admissions

- To exercise the Admissions Policy
- At least three members required, one of whom must be the Head
- To represent the governing body at any Admissions Appeal Panel – this should not be the Head
- Recommend that Chair of Governing Body and local Parish Priest are members

Staff

- To exercise Grievance and Discipline procedures (in line with local authority guidance)
- To exercise Dismissal (including redundancy) procedures (in line with legal obligations)
- Three members required, cannot include the Head

Staff Appeal

- To exercise the appeal components of Grievance and Discipline procedures (in line with local authority guidance)
- To exercise Dismissal Appeal procedures (in line with legal obligations)
- Three members required (different to the Staff Committee), cannot include the Head

Pupil Discipline

- To review, where required by legislation, a pupil exclusion decision made by the headteacher
- Three members required, cannot include the Head

It would be helpful for governors to have an appreciation of the spectrum of school issues. Governors are therefore encouraged to take part in more than one of the committees that meet most regularly (Curriculum and Pupils, and Resources). It must be stressed that particular expertise is not required to take part in a committee and it is expected that the Head would be present at all meetings (except where indicated) to provide advice.